

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB00-80

Date: April 13, 2001
Expiration Date: 06/30/01
69:124:cg:4585

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: JTA SYSTEM VERSION 4.11 RELEASE

The purpose of this information bulletin is to inform you that the Workforce Investment Division (WID) will release the Job Training Automation (JTA) System Version 4.11 on the weekend of April 13, 2001. The JTA system software will be available beginning Monday, April 16, 2001. A detailed description of the software changes is attached.

Note To Timeshare JTA System Users—This release will be installed over the weekend. Please do not access your system from Friday, April 13, 2001, at 6 p.m. through Monday, April 16, 2001, at 8 a.m.

Note To Standalone JTA System Users—The release files can be accessed from the Shasta County Private Industry Council's server site on Wednesday April 18, 2001. Release 4.10 must be installed prior to the installation of this release.

This release includes three new WIA screens:

- PWIL (Print WIA Registration Listing)
- PWIF (Print WIA Follow-Up Form)
- LWIF (Load WIA Follow-Up Form)

These new screens are loaded to the DEFAULT/DEFAULT menu group and access level, and system administrators are responsible for ensuring that local staff is given access to the new screens as appropriate. This release also includes Workforce Investment Act (WIA) base wage information for the period ending December 31, 2000, and can be accessed by Local Workforce Investment Areas on the PWIB (Print Workforce Investment Base Wage) screen.

Should you have any questions regarding this JTA system release, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
Chief

Attachment

**WORKFORCE INVESTMENT ACT (WIA) RELEASE NOTES
LOCAL WORKFORCE INVESTMENT BOARD (LWIB)
RELEASE 4.11**

WIA System**New Programs:****Log # 5188 PWIL (Print WIA Registration Listing)**

This program is added to provide a report that will display information about clients with a completed WIA registration form. The report can be built using specific beginning and ending dates and one or more eligibility codes. If no entry is made in the eligibility code field, the report will generate a list of all applicants whose application date falls within the requested range. This report prints using the 'landscape compressed' printing format.

Log # 5187 PWIF (Print WIA Follow-Up Form)

This program is added to provide the option of printing WIA follow-up forms. The report will be built by indicating which WIA application number and follow-up type is being requested. This report prints using the 'portrait' printing format.

Log # 5196 LWIF (Load WIA Follow-Up Form)

This program is added to allow locals to load data that would normally be entered on the EWIF (Enter WIA Follow-up Form) screen. Data loaded in this way is written to the wia_folup table. This program may be used to load data from a local case management system into the JTA system. Please see attachments for data file layout information.

Programs Modified:**Log # 5153 EWIR (Enter WIA Application Form)
 LWIR (Load WIA Application Form)
 XWID (Extract WIA Data)**

These programs are modified so that a disabled person is no longer limited to a number in family equal to 1 for the purpose of validating low_income eligibility.

Log # 5185 EWIR (Enter WIA Application Form)
LWIR (Load WIA Application Form)
XWID (Extract WIA Data)

These programs are modified to expand the eligibility of an applicant who is served with youth funds and then becomes an adult. The programs will allow local areas to add an eligibility code of "A" or "B" to the application so that the participant can be served as an adult when age appropriate. Eligibility will be based on age at application as well as age at current system date.

Log # 5192 PWIB (Print WIA Base Wage Report)

This program is modified to eliminate the printing of duplicate records on the combined report. It is also changed to print the correct records for the exiters not found report. The headings for the Pre-wages Quarter 1 and Quarter 3 have been changed to a more appropriate heading.

Logs # 5167, 5168, 5171 XWID (Extract WIA Data)
LWID (Load WIA Data)

These programs are modified to unload the data in the LWIA's jtpa_supp_data, er_cust_satis, er_cust_satis_dtl and er tables when it should appropriately be extracted and loaded into the State tables. The XWID program is being further modified to correct an error that was causing a runtime problem.

Scripts

Five scripts will be run to insert mnemonic, menu and access level information into tables for the new programs, PWIL, PWIF and LWIF, reload the oes_tbl with current values, and to update version information in the rlse_cntl table.

WIA Follow-Up Form Data File Layout

The WIA Follow-Up Form data should be submitted as an ASCII file. The file name will be LWIF_SDA_YYYYMM.xtr. "SDA" is the SDA acronym. "YYYYMM" is the year and month being submitted, for example, "199603."

Records must be vertical bar delimited fields. All records in the file have the WIA_folup layout.

At the end of the WIA_folup record, there should be three blank fields. The load programs will use these fields, excluding the first date participant served. A field update indicator follows these blank fields. This field should be formatted with a "Y" if the record should be updated. If the field is not formatted with a "Y" and a record with the same keys exists on the JTA database, then the record will be rejected as a duplicate record. Blank fields may be created by appending a vertical bar (|) at the end of the record.

WIA_FOLUP TABLE

Field Name	Field Description/Edits	Valid Codes	Length
wia_app_num	Required. Must exist in wia_app table. Must exist in the wia_exit table.		7
wia_folup_type	Required. Must exist in d_wia_folup_type table.	1 30 days 2 60 days 3 1 st quarter 4 2 nd quarter 5 3 rd quarter 6 4 th quarter	1
wia_agcy_cd	Optional. Must exist in wia_agcy table.		4
folup_dt	Required. Must exist in d_wia_folup_type table. Calculate and display follow-up date using wia_exit_dt + num_days using entered follow up type.	MM/DD/YYYY	10
intvw_dt	Required. Must be a valid date. Must be <= current date. Must be >= follow up date.	MM/DD/YYYY	10

WIA Follow-Up Form Data File Layout

Field Name	Field Description/Edits	Valid Codes	Length
wia_folup_result	Optional. Must exist in d_wia_folup_result table.	1 Complete: All Questions 2 Complete Interview: Missing Data 3 Respondent Never Located 4 Located but Never Available 5 Informant Refused for Respondent 6 Respondent Refused Interview 7 Language Problem prevented Interview 8 Unable Due to Illness/Disability 9 Case Ineligible 10 Died/Incapable After Terminataion	2
labor_force	Required. Must exist on d_labor_force.	1 Employed Full-Time 2 Employed Part-Time 3 Unemployed 4 Not in Labor Force 5 Status Unknown	1
supp_data_empst at1	Must be 1 or 2 or 3.	1 Employed Full-Time 2 Employed Part-Time 3 Unemployed	1
supp_data_empst at2	Must be 1 or 2 or 3.	1 Employed Full-Time 2 Employed Part-Time 3 Unemployed	1
empld_at_folup	Must be a 1 or a 2. (If labor force 1 or 2, set empld_at_folup to 1 If labor force 3, 4 or 5, set empld_at_folup to 2)	1 Yes 2 No	
folup_staff_id	Required. Must exist in staff table.		5
dt_attain	Optional. 1 Must be a valid date. 2 Must be <= current date.	MM/DD/YYYY	10

WIA Follow-Up Form Data File Layout

Field Name	Field Description/Edits	Valid Codes	Length
degree_type	Required if Date Degree/Cert entered. Must exist in d_degree_type table.	1 High School Diploma/Equivalency/GED 2 AA or AS Diploma/Degree 3 BA or BS Diploma/Degree 4 Occupational Skills License 5 Occupational Skills Certificate or Credential 6 Other	1
dt_post_educ	Optional. Must be a valid date. Must be <= current date.	MM/DD/YYYY	10
dt_adv_trng	Optional. Must be a valid date. Must be <= current date.	MM/DD/YYYY	10
military_serv	Required. Must be a 1 or 2. Accept a blank if Labor Force = 3 or 4 or 5.	1 Yes 2 No	1
appren	Required. Must be a 1 or 2. Accept a blank if Labor Force = 3 or 4 or 5.	1 Yes 2 No	1
wks_empld	Optional. Must be numeric.		2
empld_exit_er	Optional. Must be a 1 or 2.	1 Yes 2 No	1
actual_hr_wrk	Optional. Must be numeric. If Labor Force = 1 or 2, must be > 0.		4
er_hire_dt	Required if Labor Force is 1 or 2. 1. Must be a valid date. 2. Must be <= current date. 3. Must be >= wia_app.term_dt. If Labor Force 3, 4, or 5, accept a blank.	MM/DD/YYYY	10

WIA Follow-Up Form Data File Layout

Field Name	Field Description/Edits	Valid Codes	Length
er_num	Required if Date Emp is entered. Must exist on er table.		5
er_con	Required if Date Emp is entered.		30
er_con_ph	Required if Date Emp is entered.	999-999-9999	12
job_cd	Required if Date Emp is entered. Must exist on dot_tbl, oes_tbl, onet_tbl or onet3_tbl.		9
hr_wk	Required if Date Emp entered. 1 Must be numeric. 2 Must be ≥ 0 and < 169 .		5
hrly_wg	Required if Date Emp entered. Must be numeric.		6
opr_id	Leave blank.		8
orig_entry_dt	Leave blank.		10
mod_dt	Leave blank.		10

Sample Layout for WIA Follow Up Form

(updated 4/2001)

The WIA Follow Up form is written to a single table:

Wia_folup

99999999	9	999	10/27/2000	10/28/2000	99	9	9	9	9	9999			
9	9	99	9	9999	09/27/2000	9999	LUDVIG	999-999-9999	999999				
999.9	sdaguest	03/28/2001	04/05/2001										